



**COVID-19 UPDATE
MARCH 18, 2020**

RE: IMMEDIATE CHANGES IN BUSINESS OPERATIONS

To Our Valued Customers:

Effective Thursday, March 19, 2020 we will no longer be permitting customers to enter our branch facilities.

Instead, customers will be greeted in the parking lot, and directed to park and remain in their vehicles. If an order has been pre-placed, and you are visiting to pick up the order, your goods will be delivered to your van by a Customer Service Representative. If you have not yet placed an order for goods, a Customer Service Representative will visit your vehicle to take your order. Products will then be picked by our Staff and delivered to your vehicle.

We recognize that this is a significant change in business process, but rest assured we will make every effort to continue to service your business needs. As we have asked previously, we continue to encourage you to place your orders, in advance, by way of phone, email, or online portal. Advanced order placement will reduce your wait time at branch locations, as we all adjust to this different format of business.

Once again, I thank you for your ongoing support of Frontier Supply. We continue to make our very best efforts to work within the guidelines of the Provincial Health Authority, while also servicing your business needs.

Sincerely,
FRONTIER SUPPLY

A handwritten signature in blue ink that reads "Eric Findlay". The signature is written in a cursive, flowing style.

Eric Findlay,
Director